

**International Centre for
Information Systems and Audit,
(iCISA)**

**Office of the Comptroller and Auditor General of India,
A-52, Sector 62, Noida – 201301 (UP), India**



89th Special International Training Programme

on

**“Auditing in Information Technology Environment”
(23rd March to 17th April, 2009)**



First Week

Date & Days	Session 1 1000 – 1115 Hrs.	Session 2 1145 – 1300 Hrs.	Session 3 1400 – 1515 Hrs.	Session 4 1545 – 1700 Hrs.
23 rd March, 09 Monday	Registration	Programme Briefing	Overview of SAI India	
	Neelam Khurana	S K Bahri, DG (iCISA) & Santosh Kumar, Director (iCISA)	Ms. Sudha Krishnan, PD (IR)	
24 th March, 09 Tuesday	Introduction to MS Word	Editing and sorting	Country Paper Outline	Inauguration
	Uptech		Santosh Kumar, Director (iCISA)	
25 th March, 09 Wednesday	Overview of IT Audit		Mail Merge/ Formatting	Tables and Pictures
	Santosh Kumar, Director (iCISA)		Uptech	
26 th March, 09 Thursday	Introduction to MS Excel	Create, Modify and Print Worksheet Components	Working with Numbers	Use of function
	Uptech		Uptech	
27 th March, 09 Friday	Use of Computer Aided Audit Techniques in IT Audit		COBIT: IT Audit framework	
	Sumant Narain, Director, O/o. the CAG of India		G Srinivas, Director (GASAB) O/o. the CAG of India	
28 th March, 09 Saturday	Agra Visit			
29 th March, 09 Sunday	Free			

Tea break 11:15 am to 11.30 am, Lunch break 1.00 pm to 2.00 pm, Coffee break 3.15 pm to 3.30 pm



Second Week

Date & Days	Session 1 1000 – 1115 Hrs.	Session 2 1145 – 1300 Hrs.	Session 3 1400 – 1515 Hrs.	Session 4 1545 – 1700 Hrs.
30 th March, 09 Monday	Internet and Local area network: its management		Planning and conducting IT audit	
	Atoorva Sinha, Deputy Director, O/o DG ACR		K R Sriram, PD (ESM)	
31 st March, 09 Tuesday	IT Audit Management and application controls		E- Governance Concepts and Audit	
	Reena Saha, Director, O/o. DG(P&T), N.Delhi		Ms. Vani Sriram PD, O/o. the CAG of India	
1 st April, 09 Wednesday	MS Power Point: Advance Features		Statistical Sampling: Baisc & Practical Exercises	
	Atoorva Sinha, Deputy Director, O/o DG ACR		Santosh Kumar, Director (iCISA)	
2 nd April, 09 Thursday	Introduction of MS Access/creation of tables/databases		Working with queries	
	UPTECH		UPTECH	
3 rd April, 09 Friday	Creation of Form	Unbound/bound controls	Creation and use of reports	Access Security
	UPTECH		UPTECH	
4 th April, 09 Saturday	Delhi sight seeing			
5 th April, 09 Sunday	Free			

Tea break 11:15 am to 11.30 am, Lunch break 1.00 pm to 2.00 pm, Coffee break 3.15 pm to 3.30 pm



Third Week

Date & Days	Session 1 1000 – 1115 Hrs.	Session 2 1145 – 1300 Hrs.	Session 3 1400 – 1515 Hrs.	Session 4 1545 – 1700 Hrs
6 th April, 09 Monday	High Security IT Audit with case studies		Database replication	Macros
	N Nagarajan, AG, Meghalaya, Shillong		UPTECH	
7 th April, 09 Tuesday	Revision & Practical exercise on MS Word & Excel		Departure for Study tour to Chandigarh and Shimla	
	UPTECH			
8 th April, 09 Wednesday	Study Tour			
9 th April, 09 Thursday				
10 th April, 09 Friday				
11 th April, 09 Saturday	Return from Shimla			
12 th April, 09 Sunday	Free			

Tea break 11:15 am to 11.30 am, Lunch break 1.00 pm to 2.00 pm, Coffee break 3.15 pm to 3.30 pm



Fourth Week

Date & Days	Session 1 1000 – 1115 Hrs.	Session 2 1145 – 1300 Hrs.	Session 3 1400 – 1515 Hrs.	Session 4 1545 – 1700 Hrs.
13 th April, 09 Monday	IDEA: Data Importing		IDEA: Hands on exposure	
	C Sailaja, Director, M/o. I & B, Santosh Kumar, Director (iCISA) & Mr. Murali Krishnan, IT Audit		C Sailaja, Director, M/o. I & B, Mr. Murali Krishnan, IT Audit	
14 th April, 09 Tuesday	IT Case Study Exercise (Practical)		IDEA: practical exercise	
	Santosh Kumar, Director (iCISA)		C Sailaja, Director, M/o. I & B, Mr. Murali Krishnan, IT Audit	
15 th April, 09 Wednesday	Country Paper		Business Continuity and disaster recovery plan with examples	
	S K Bahri, DG (iCISA) & Santosh Kumar, Director (iCISA)		Dhiren Mathur, Director, O/o. MAB-II, Mumbai	
16 th April, 09 Thursday	IT Governance and concurrent auditing techniques		Gains from Business Process Re-engineering	
	Ms. S. Ahlladini Panda, Director (Inspn./Admn.) O/o. PD (Scientific Deptt)		Sunil Bahri, DG (iCISA)	
17 th April, 09 Friday	Valediction		Departures	

Tea break 11:15 am to 11.30 am, Lunch break 1.00 pm to 2.00 pm, Coffee break 3.15 pm to 3.30 pm