

Course Schedule

Training Programme for officers of Lok Sabha Secretariat

on

"Financial Management"

(26th – 30th May 2008)

Date	Ist Session(10 to 11.15AM)	2 nd Session(11.30 to 12.45 PM)	3 rd Session(2.00 to 3.15 PM)	4 th Session(3.30 to 4.45 PM)
26.05.08 Monday	Registration and inauguration (10:00 – 10:30 am)	Overview of the Govt Accounting Structure including various heads of Accounts Capital and Revenue Expenditure in Government Account - Principles in Budgeting (10:30 am – 1:00 pm) Ms Prachi Pandey Dy Director, AF&N	Accountability Process in India – Role of Legislature & Audit Ms Meenakshi Gupta Chief Auditor, NDMC	
27.05.08 Tuesday	The Plan Process in India – Plan Formulation & Financing, Considerations in Sectoral & Regional Resource Allocation Mr Rajiv Malhotra Addl Economic Advisor, DEA		Budgetary & Fiscal Control Systems - Important concepts	Performance Budgeting & Outcome Budgeting
			Mr KL Prasad Addl Economic Advisor, Deptt of Eco Affairs	
28.05.08 Wednesday	Managing the IT Environment Mr Neelesh Sah Director (IT Audit)	Internal Controls and Internal Audit Ms Monika Verma Sr DAG, O/o AG (Audit) Delhi	Accounts as an aid to management – Financial Rules & Regulations in the GOI Mr Saurabh Narain, AC (N)	
29.05.08 Thursday	Compact 2000/PAO 2000 – An Exposure Mr Vikas Mathur, INGAF		Introduction MS Word	Introduction to PowerPoint
30.05.08 Friday	Auditing Outcomes – A new approach towards ensuring improved delivery from Govt Schemes Ms Jaya Bhagat Director		Excel – An Exposure	

TEA BREAK :- 11:15 – 11:30 am LUNCH BREAK :- 12:45 – 14:00 pm COFFEE BREAK :- 15:15 – 15:30 pm