

**International Centre for Information Systems and Audit**  
**A-52, Sector –62, Institutional Area, Noida**

**Course on “MS Office & Roman Akshar Hindi Typing”**  
**(04<sup>th</sup> to 07<sup>th</sup> August, 2008)**

**Course Schedule**

<b>Day</b>	<b>Session I (10.00AM to 11.15AM)</b>	<b>Session II (11.30 AM to 1.00PM)</b>	<b>Session III (2.00 PM to 3.30 PM)</b>	<b>Session IV (3.45 PM to 5.00 PM)</b>
04/08/2008 Monday	Microsoft Word Faculty from M/s Netsoft Consulting Services Pvt. Ltd.			
05/08/2008 Tuesday	Microsoft Excel Faculty from M/s Netsoft Consulting Services Pvt. Ltd.	Microsoft Power Point Faculty from M/s Netsoft Consulting Services Pvt. Ltd.		
06/08/2008 Wednesday	Roman Akshar Hindi Typing Faculty from M/s Artech Infosystems Pvt. Ltd.			
07/08/2008 Thursday	Roman Akshar Hindi Typing Faculty from M/s Artech Infosystems Pvt. Ltd.			

**Registration: 9.00 – 10 AM**

**Tea –Break: 11.15-11.30 AM & 3.30-3.45 PM**

**Lunch: 1.00 PM-2.00PM**